



POST 16 EDUCATION PROVIDER ACCESS POLICY

This policy statement sets out the school's arrangement for managing the access of Post 16 provider visits to Saint Martin's Catholic Academy. The purpose is to give information about the provider's education or training offer to the students in Year 8 to 11. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

All students in Years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age, these encounters* are mandatory and there will be a minimum of two encounters for students in year 8 to 9 and two encounters for students in year 10 to 11.

These post 16 provider encounters will be scheduled during the main school hours and the visitor will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- Answer questions from students

Meaningful provider encounters



*One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the 'Making it meaningful' checklist:

<https://resources.careersandenterprise.co.uk/resources/making-it-meaningful-benchmark-7>

Post 16 Providers used:-

- Ask Apprenticeships
- NWSLC
- SMB Group
- RAF
- St Thomas More
- The Hinckley Sixth Form
- KE6

Destinations of our students:-

Last year our year 11 students moved to a range of providers in the local area after Saint Martin's, including:-

- NWSLC 22%
- JC6 21%
- St Thomas More 16%
- KE6 10%
- SMB Group 6%
- Bosworth Academy 6%

Management of Provider Access Requests

A provider wishing to present to our students should contact:-

Mrs Y Tones - Careers Leader

Telephone: 01455 212386

Email: ytones@saint-martins.net

Opportunities for Access

Saint Martin's offers the four provider encounters required by law (marked in bold text Pg 1) and a number of additional events, integrated into the school careers programme. We will offer post 16 providers an opportunity to come into school to speak to students and/or their parents/carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.



Year Group	Michaelmas Term	Lenten Term	Trinity Term
Year 8	Y8 Action Plan & Goal Setting Post 16 College Visit	GCSE Options Sessions	Technical/Vocational tasters days
Year 9	Y9 Action Plan and Goal setting Post 16 provider assembly	Careers Fair Visual CV DMU Trip	<i>No encounters – legislation requires encounters to take place by 28 Feb if in year 9</i>
Year 10	Life Skills – Preparation for work Apprenticeships Assembly	Careers Fair University Life DMU Trip Careers Advisor group sessions	World of Work Week – Includes visits, speakers, taster days, workshops Personal Statement preparation
Year 11	Post 16 option providers Assemblies	NCS presentation Careers Advisor 1-2-1's	<i>No encounters – legislation requires encounters to take place by 28 Feb if in year 11</i>

Premises and Facilities

The school will make the main hall, dining room, drama studio, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the School Librarian. The Resource Centre is available to all students before school, break, and lunch plus during private study time after school.

Approval and Review

Approved by Governors at Curriculum and Standards Committee

Next Review: January 2026

Signed:
Mr J Connolly, Chair of Governors

Signed:
Mr C Wright, Principal