



20th June 2025

2025 Results Day

Dear Students, Parents, and Carers,

We are writing to inform you of the arrangements for **Exam Results Day August 2025**. This information is relevant for all students who have completed **GCSEs, BTECs, and Cambridge National** qualifications at St Martin's.

Results Day Information

- **Date: Thursday 21st August 2025**
- **Time: 9:00am – 11:00am**
- **Venue: St Martin's Catholic Academy**

It is expected that all candidates will collect their *statement of results* in person during the times stated above. Please note that results data is the property of the candidate. Parents or carers may only collect results on behalf of a student if they have been nominated in advance.

If a Candidate Cannot Collect Results in Person

If a student is unable to attend in person, they must provide written consent via email by **Monday, 18th August 2025**, to jhickey@saint-martins.net, stating one of the following:

- The name of a nominated person who will collect the results on their behalf (ID must be shown upon collection), or
- An email address to which results should be sent. (Please note, results may not be emailed until later in the day.)

Post-Result Services

Post-result services are available for students who have queries regarding their results.

Details of services, fees, procedures, and deadlines are available on the school website: [Exams Information](#)

Please be aware:

- Deadlines vary depending on the service.
- It is the candidate's responsibility to speak with staff, complete all paperwork, and make any required payments before the deadline.

Certificates

Certificates will be issued by the awarding bodies and sent to the school by early November. Students will be invited to attend a Prize Giving Evening, where certificates will be formally presented.



If you are unable to attend the Prize Giving:

- Certificates can be collected by the candidate from December onwards. Please inform the school of your visit in advance so we can prepare your documents.
- Alternatively, certificates can be collected by an authorised person. This requires **written permission** sent to **jhickey@saint-martins.net**, and the person collecting must bring photo ID.

If you have any questions regarding the contents of this letter, please do not hesitate to contact us.

Yours sincerely,
Miss J Hickey
Examinations Officer